



International Domestic Workers Network (IDWN)

Founding Congress

Montevideo, Uruguay, 26th-28th October 2013

Item 2: Draft STANDING ORDERS

Section I – Conduct of Congress

1. Congress meetings shall commence at the stipulated time, irrespective of the number of delegates present. Changes in the agenda and the timing of sessions shall require a decision by the Congress.
2. The formal Congress proceedings shall be conducted by the Chair and the International Coordinator of IDWN.
3. Interpretation will be provided in English, French, Spanish and Portuguese. All persons at Congress and related social events are expected to treat everybody with respect and dignity and ensure that their own behavior does not cause offence or give rise to misunderstandings.
4. All persons at Congress and related social events are expected to treat everybody with respect and dignity and ensure that their own behavior does not cause offence or give rise to misunderstandings.
5. Sexual harassment will not be tolerated.

Section II – Speaking at Congress

6. The time limit for a speaker shall be five minutes, except for rapporteurs, panel members or presenters
7. Delegates and other participants wishing to speak are requested to raise their hand, holding up their delegates'/guests cards. When given the floor by the Chair they should indicate their name and that of their organization. All participants of the Congress are entitled to speak, but delegates will be given priority.
8. Delegates and other participants are entitled to speak more than once on any topic under discussion, but may speak a second time only after all delegates and all guests on the list of speakers have had an opportunity to take the floor. Delegates will be given priority.
9. Points of order may be raised at the end of any speech but may not interrupt a speaker or interpreter.

10. Discussion of any item may be closed when there are no further speakers requesting the floor, or on the approval of a motion to close discussion proposed by a delegate or the Chair.
11. The Chair shall call to order any speaker whose input is unrelated to the point under discussion. Should the speaker ignore the warning the Chair will require an immediate end to her/his speech.

Section III – Election and Voting

12. The voting rights of member organizations represented at Congress shall be determined by Congress on the advice of the Credentials Committee
13. Where there is no consensus on an issue when delegates vote, voting shall be by a show of delegate voting cards, or by ballot if at least 10 % of the delegates request so.
14. Elections shall be conducted by the Election Committee. Details are set out in the “Election Procedure at the Founding Congress” and the “Terms of Reference for the Election Committee” documents. .
15. Elections shall be by ballot where there is more than one candidate for a position, as set out in the Election Procedure.